

HILT CRC PHD INTERNSHIP GUIDELINES

HILT CRC supports industry internships for PhD students by facilitating engagement with industry partners and provides financial support in the form of an “Internship Grant”. These grants are available for HILT CRC supported PhD students to work with the industry partners within HILT CRC projects according to the framework defined by the Department of Education, Skills and Employment.

The objectives of this program are to:

- enhance collaboration, intellectual exchange and networking within the CRC;
- enhance links between research providers and industry partners of HILT CRC;
- enhance the student research experience within HILT CRC, including better access to research facilities and networks; and,
- increase exposure of HILT CRC’s Participants and Affiliates to postgraduate students who may become future employees.

To be eligible for HILT CRC supported internships, a student must be:

- enrolled in a PhD program at a HILT CRC partner university and be within their first 18 months of candidature;
- progressing satisfactorily in their candidature;
- able to complete the proposed internship and doctoral degree within the student visa duration (where applicable);
- able to satisfy the partner university requirements for industry internships.

The internship must meet the following requirements:

- The internship must be a minimum of 60 full-time days in duration/minimum of three calendar months.
- The internship can be undertaken on a full-time or part-time basis and mode of attendance can vary, i.e. full-time block, set days per week, part-time, face-to-face or virtual.
- The research internship activities must be mutually agreed by all parties.
- The research internship activities must be related to the student’s area of research and reflect both the interests of the partner organisation, and offer a professional development opportunity for the student.
- The industry partner offering the internship must be the end-user of research.

HILT CRC supports industry internships through facilitating the establishment of the internship with industry partners and also in the form of financial support.

To facilitate establishment of the PhD internship, the student’s supervisor in consultation with the relevant HILT CRC Program Leader makes the required arrangement for student’s internship.

HILT CRC financial support is provided as an “Internship Grant”. During the 3 month internship program, the partner universities provide a 3 month research internship scholarship to the value of \$7213.5 which is managed by the universities through the internship contract. HILT CRC can co-fund this value by \$1750 as one-off payment as part of an “Internship Grant” upon receiving an application from the student. In addition, up to \$1250 can be provided to the student towards travel expenses which include site visits and relocations (if necessary).

The “Internship Grant” application must be submitted by the student after formalising the internship with the university through signing the internship contract. If it is requested by the industry to extend the internship beyond 3 months all associated costs must be covered by the industry partner.